



JSC Policy #102 - Third Party Licensing For Use, Copy or Partial Reproduction of JSC Publications

To facilitate adoption and use of its *Architectural Woodwork Standards (AWS)* and derivative works, the Joint Standards Committee (JSC) permits third party use, copy or partial reproduction of its copyrighted materials.

The JSC, at its sole discretion, may grant permission (in writing, delivered by the JSC Secretary) for third party use, copy or partial reproduction of (without alteration) specific part(s) of its copyrighted materials, provided **REQUESTS:**

1. Are submitted in English, in digital (pdf) format to the Sponsor Associations on **JSC FORM #102**
2. Include the requesting individual's name and title, company or organization name, mailing and email addresses, and phone/fax numbers
3. Clearly state, identify, and or illustrate those portions of the publication desired
4. Include detailed explanation of the reason and how the use, copy or partial reprint is to be used
5. Include the publication title and or instruction course name and specifically identify where the AWS and/or derivative materials will be reproduced
6. Attest that the intended end use will deliver factual information, education and promotion of architectural woodwork
7. Agree to credit the AWS and Sponsor Associations as the original source of the referenced material, suggested wording being: "**Reprinted with permission of the AWS Sponsor Associations: AWI, AWMAC and WI.**"
8. If desired, a JSC review of document(s) may be requested before publication to ensure compliance to these criteria's of permission
9. Agree to furnish the JSC a copy of all documents in which the materials are used
10. Acknowledge and agree that permission for use is limited to the applicant's current documents' edition
11. Acknowledge and agree that permission may be revoked for improper use or use in violation of this policy.

JSC Sponsor Associations:

AWI

Architectural Woodwork Institute
46179 Westlake Drive, Suite 120
Potomac Falls, VA 20165
Fax: 571-323-3630
www.awinet.org

AWMAC

Architectural Woodwork Manufacturers Association of Canada
516 – 4 Street West
High River, Alberta, T1V 1B6, Canada
Fax 403-652-7384
www.awmac.com

WI

Woodwork Institute
P. O. Box 980247
West Sacramento, CA 95798-0247
Fax: 916-372-9950
www.woodworkinstitute.com